



# Driven Office Web 2.0 HR Portal



Technologize Your Business™

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Introductory Presentation

August 2010

# Agenda

## Driven Office – Web 2.0 HR Portal



### Introduction

### Driven Office Features

### Technology, Implementation & Support

### Key Differentiators

### Q n A

## Managing Today's Workforce

- ❑ Internet, Facebook, MySpace, Twitter.. are we ready for the new age workforce?
- ❑ Companies are stuck with lack luster systems, if they have any, facebooks are not allowed, how the new guys cope with this stone age environment? Social Networking can be very powerful tool if used properly to enhance collaboration and creativity.
- ❑ Its just too risky to move on to any new system, huge capital investment, user training, internal support structure and so on.

## Driven Office – Web 2.0 Human Resource Portal

- ❑ Covers the entire spectrum of Office Automation, Community & Collaboration and Business Intelligence with friendly looks for tomorrow's workforce
  - Leave Management Module
  - Document / Knowledge Management
  - Resource Booking Management
  - Employee Requisition
  - Claims & Expense Management
  - IT Helpdesk (Ticketing)
  - Asset Tracking & Management
  - Community & Collaboration
  - Business Intelligence

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- ❑ Choice of Shared / Private / Public Cloud hosting, for Scalability and Control over data



# Agenda

## Driven Office – Web 2.0 HR Portal



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## Web 2.0 Human Resource Portal

- ❑ SoftSolvers Driven Office is an intuitive, secure, web-based office automation, community and collaboration tool. Driven Office helps run office paperless, more efficiently, build communities, increase collaboration among employees, and make management happier through greater visibility and real-time reports.
- ❑ Driven Office is hosted so there is no software to install or support. All you need to get started is a web browser and an internet connection.



### ❑ Office Automation

- ✓ Leave Management Module
- ✓ Document / Knowledge Management
- ✓ Resource Booking Management
- ✓ Employee Requisition
- ✓ Claims & Expense Management
- ✓ IT Helpdesk (Ticketing)
- ✓ Asset Tracking & Management

### ❑ Community & Collaboration

- ✓ Groups and Profiles
- ✓ Private & Public Messaging
- ✓ Discussion Forums
- ✓ Blogs & Wiki's
- ✓ News, Events & Announcements

### ❑ Business Intelligence

- ✓ Real time Reports
- ✓ Dashboard & Charts
- ✓ Alerts & Notifications
- ✓ Data Analysis

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# Driven Office: Claims & Expenses

You are logged in as Steve Roanld

## DRIVENOFFICE™

### Claim & Expenses

My Claim & Expenses Superior Approval User's Claim Claim & Expenses Summary

 New Claim Form

User Name: HTT, Admin

Claimant Title: Marketing purpose

Claim Type:  Travelling / Transport  Entertainment  Medical  Hand-phone  Hostel  Other

Purpose: Marketing purpose

#### Transportation

 Add New Row

Claim Type	Date	Transport	From-To/Description	Mileage/km	Rate/km	Single/Return	Amount	
Parking	6/30/2009	Bus					15.63	Cancel
Mileage	7/7/2009	Air	Malaysia to singapore	350.66	2.36	Return	827.56	Cancel
Total:							843.19	

Your claim limit: RM 100

Total claimed: RM 0.00

 Make Total  Cancel

#### Hotels

 Add New Row

Date	Hotel Name	Room Rate	Laundry	Phone	Taxes	Others	Receipt	Amount
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# Driven Office: Resource Management

You are logged in as Steve Roald

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## Resource Management

Room & Equipment Reservation  Branch's Equipment  Resource Management Summary

 [Add Reservation](#)

← today Tuesday, July 07, 2009 Day Week Month

9 am	Owner: HT Admin Purpose: meeting Type: Room	
10 am	Time: 9:00:00 AM - 11:30:00 AM Room: KL - Room 1	
11 am		
12 pm		
1 pm	Owner: HT Admin Purpose: 123 Type: Room	
2 pm	Owner: sandeep Purpose: vvv Type: Room	Owner: HT Admin Purpose: ccc Type: Room
3 pm	Time: 2:00:00 PM - 5:00:00 PM Room: KL - Room 1	
4 pm		
5 pm	Owner: HT Admin Purpose: rrr Type: Room	
6 pm		

↕ Show 24 hours...

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# Driven Office: User Profile

You are logged in as Steve Roanld

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## My Profile



Steve Ronald



[My Settings](#) [My Account](#) [Edit Profile](#)



### About Me

[Activity](#) [Info](#) [Friends](#) [Groups](#) [My Topics](#) [Photos](#)

[Write](#) [Share Link](#) [Note](#) [Add Photos](#) [Upload File](#) [Import RSS](#)

Write something...

Post

### Activities

No Items Found

### My Friends

No Members Found



Tan Carlos



Tony S



Marry Ann

### My Groups

No Groups Found

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# Driven Office: Reporting

You are logged in as Steve Roanld

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## Leave Report

User Name:\*

Year:\*



 Search

Name: **Carol, Tan**  
Designation: **IT Technical Executive**

Leave Carry Forward 2009: **0**  
Leave Entitlement 2009: **14**  
Total Leave Due: **8**

Month/Day	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Medical	Unpaid	Annual	Balance
January						MC													EL												1	0	1	13	
February			AL																													0	0	1	12
March				MC																												1	0	0	12
April													MC																			1	0	0	12
May																															1	0	0	12	
June					AL			AL																								0	0	4	8
July																																0	0	0	8
August																			B												0	0	0	8	
September																																0	0	0	8
October																																0	0	0	8
November																																0	0	0	8
December																																0	0	0	8

**Note:**

- AL - Annual Leave
- MC - Medical Leave
- EL - Emergency Leave
- AB - Absentism (Annual Leave)
-  - Weekend
-  - Holiday
- UL - Unpaid Leave
- HP - Hospitalization
- ML - Marriage Leave
- AU - Absentism (Unpaid Leave)
- CL - Compassionate Leave
- M - Maternity
- B - Birthday Leave



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## Driven Office – Web 2.0 HR Portal



Introduction

Driven Office Features

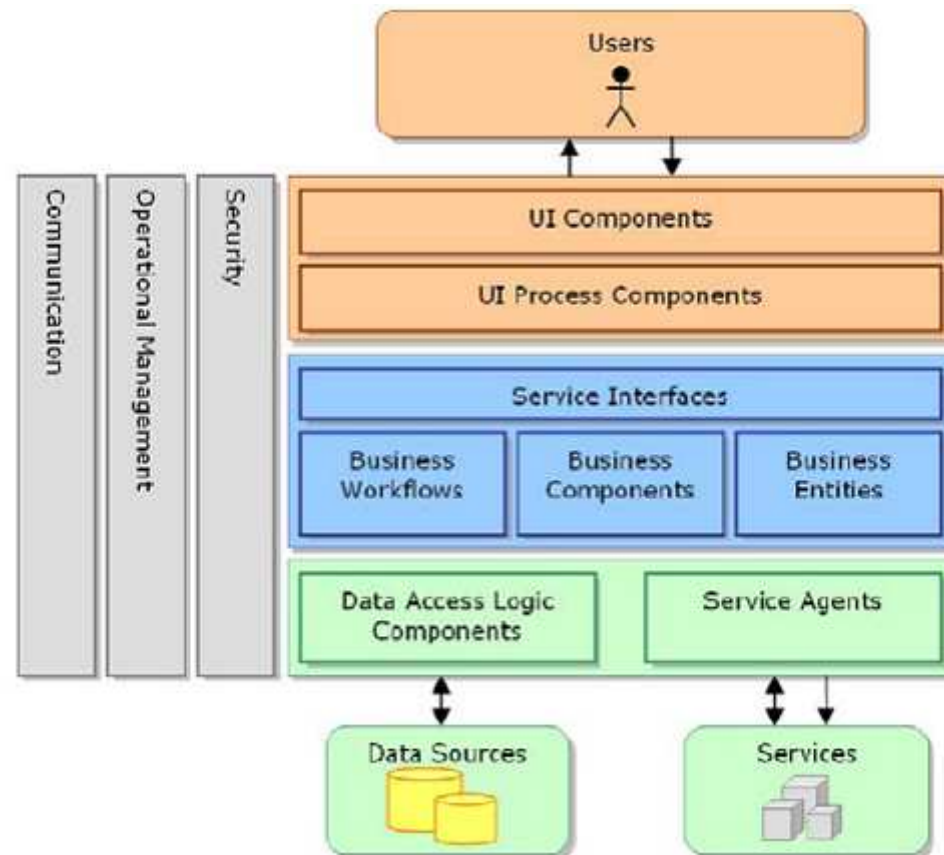
Technology, Implementation & Support

Key Differentiators

Q n A

## Technology Components

- ❑ **Presentation Layer:** Presentation or UI layer comprises of ASP.Net pages that display data to the user and allowing him to interface with it is the main functionality.
- ❑ **Business Layer:** Business layer is responsible for taking application requests for Processing & Business Logic the data retrieved and sent to the presentation layer.
- ❑ **Data Layer:** Data Access Layer deals with data manipulation actions such as Insert, edit, delete & select.
- ❑ **Supporting Layers:** Supporting layers optionally provide infrastructure facilities like, security, session management or communication support, etc.
- ❑ **Database:** Stores all the application and Users data in MS SQL Server 2008.



# Implementation & Support

## ❑ SoftSolvers Consultants work together with Clients' team at all stages of Driven Office implementation

- ✓ Requirements Gathering
- ✓ System Setup, Configurations & Customisations
- ✓ Data Migration
- ✓ User Acceptance Sign Off & Go Live



## ❑ Estimated Implementation Time = 2-4 weeks\*

## ❑ Continuous Support during Subscription Period

- ✓ Application Hosting at SoftSolvers Cloud (Guaranteed Uptime 99.9%)
- ✓ Server & Application Maintenance (Backup, Patches, Upgrades, etc)
- ✓ Dedicated Customer Support (SLA, Toll Free No, Contact Centre, Online Support, etc)
- ✓ Minor Changes and Bug Fixing



\* Standard implementation.

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# Driven Office – Key Differentiators

## ❑ Multiple Deployment Options, Full Control

- ✓ Driven Office's Shared or Private Cloud, Microsoft Azure Cloud, or even on your own Servers
- ✓ Subscription Based - No Capital Investments, Secure Servers, Daily Backups, Security Updates , all taken care off, just focus on your business.

## ❑ Easy integration to your existing systems

- ✓ Driven Office's open standards based architecture allows easy integration with our Customers' existing systems.



## ❑ Continuous Innovation

- ✓ SoftSolvers is committed to develop and introduce solution architecture for cross boarder industries that drive innovation and move the industry forward.

## ❑ Best Price Value Package

- ✓ Driven Office is highly cost competitive as compare to other global players, in terms of licensing, subscription and the professional services fee.

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Thank You



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